



EXHIBITOR APPOINTED CONTRACTOR (EAC)

If your company plans to use a firm that is not the official service contractor as designated by Show Management, please complete this form and send it to Show Management by **September 3, 2021**. It is the responsibility of the exhibitor to see that each representative of an Exhibitor Appointed Contractor (EAC) abides by the official rules and regulations of the event.

APPROVAL REQUEST

EXHIBITOR NAME:

BOOTH #:

SHOW CONTACT:

EXHIBITOR APPOINTED CONTRACTOR (EAC): _____

ADDRESS OF EAC:

PHONE:

FAX:

TYPE OF SERVICE TO BE PERFORMED: _____

AUTHORIZED SIGNATURE:

DATE:

Inform your EAC that they **must** send a copy of their General Liability Insurance Certificate to Show Management no later than **September 3, 2021** or they will not be permitted to service your exhibit.

Return by September 3, 2021

Keith Owen, Group Director of Operations

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